



DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
CAMERON STATION  
ALEXANDRIA, VIRGINIA 22304-6100

CH 16  
DoD 1338. 10-M

DLA-O (DRSO-M)

CHANGE NO. 16  
DoD 1338. 10-M

15 Dec 89

MANUAL FOR THE DEPARTMENT OF DEFENSE FOOD SERVICE PROGRAM

I. DoD 133 B.10-M, 22 Nov 78, ~~is~~ changed as follows:

Remove Old

Insert New

VI I-3 thru VII-4. I

VI I-3 ~~thru~~ VI I-4.1

II. SIGNIFICANT CHANGES. The attached page **changes**, developed by the Office of the Assistant **Secretary** of Defense (Comptroller) , establishes meal **surcharge** policy. These changes are effective immediately. Changes **are** indicated by marginal **asterisks**.

111. This **change sheet** will be filed in front of the publication **for** reference purposes, after the changes have been made.

BY ORDER OF THE DIRECTOR

  
GARY C. TUCKER  
Colonel, USA

Staff Director, Administration

DISTRIBUTION

1; 0

COORDINATION: NONE REQUIRED

authorized to eat meals on a reimbursable basis within the capability of the **appropriated fund** food service activity.

2. Food Charges and Surcharges. Reimbursement **charges** for persons authorized to eat *in* an appropriated fund food service activity are as follows (see appendix A, table 1):

a. Officer or civilian:

(1) Receiving the meal portion of per diem will pay food charge and the surcharge.

(2) Not receiving **per diem** and not exempt under paragraph **C3** will pay the food **charge** and the surcharge.

(3) Not receiving per diem **and** exempt **under** paragraph **C3** will pay the **food charge** but not the surcharge.

b. Enlisted personnel:

(1) Entitled to subsistence in kind, and **not** in a **travel** status, do not pay the **food charge** or the surcharge.

(2) Entitled to a basic allowance for subsistence, and not in a **travel status**, will pay the **food charge** but **not** the **surcharge**.

(3) In a **travel status**, and receiving the meal portion of per diem, will pay the **food charge** and the **surcharge**, even if reduced by the amount of **BAS**.

(4) In a travel status, and not receiving the meal portion of per diem, **do not** pay the food **charge or** the surcharge. For personnel in travel status in the local area less than 10 hours, apply the rule stated in subparagraphs **b(1) or b(2)** above.

3. Exemption from Surcharges. In accordance with the requirements in paragraph **C6** of this manual, the **following** exemptions are to be applied **strictly and consistently**. Other exemptions are not permitted, unless approved by the **ASD(C)**.

a. The following personnel are exempt from the surcharges:

(1) Spouses and dependent children of enlisted members in pay grades E-1 through E-4.

(2) Members of organized nonprofit youth **groups**.

b. The following personnel who **are** not receiving per diem are exempt from surcharges:

(1) All patients in hospitals.

(2) Officer candidates, cadets and midshipmen, NROTC/ROTC/AFROTC students, and International Military Educational Training (IMET) students. [Surcharge is recovered through tuition charges.]

(3) Students in DoD Dependent Schools overseas where alternative student meal facilities are not available.

(4) Red Cross personnel.

(5) Personnel on official duty:

(a) In hostile fire areas as designated in accordance with the Military pay and Allowances Entitlements Manual, chapter 10, part 1.

(b) When performing field duty (defined in the Joint Travel Regulations as all duty under orders with troops operating against an enemy, actual or potential; or serving with troops participating in maneuvers, war games, field exercises, or similar types of operations, and the member is subsisted in a Government mess or with an organization drawing field rations and quartered in accommodations normally associated with field exercises) .

(c) While aboard ship.

(d) On mass troop movements.

\* (e) As the commanding officer of an installation, a unit commander, or his or her designated representative, who consumes a meal to determine the quality and quantity of food served. This exemption shall normally not be granted to the same representative on a daily basis.

(f) Performing food service assignments.

(g) When on alert status and departure from the unit area is restricted.

(h) When no other feeding facility is available or the nature of the individual's duty assignment, as a matter of mission essentiality, requires his or her immediate availability thereby precluding the individual from eating except in the appropriated fund dining facility. For medical treatment facilities (MTFs), when an MTF commander has directed certain health care personnel to not leave the facility due to potential medical emergencies thereby precluding such individuals from leaving the MTF to eat, then applicable personnel are exempt from the meal preparation surcharge. This determination and the names of the health care personnel to whom it applies must be made in writing by the MTF commander.

(i) When being fed in an appropriated fund food service activity as a result of an act of Providence when no other dining facilities are available.

(j) When engaged in flight operations as a crew member or as a passenger.

4. a la carte Meal Pricing. The Military Services **are** responsible for **ensuring** that **a consistent** and **fair** a la carte pricing and **proportional surcharge** policy **is established** and applied uniformly in the Department of Defense.